

**FAIRFIELD AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MEETING May 9, 2022**

**A G E N D A**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Minutes**

A. Move to approve the minutes of the [April 25, 2022](#) Regular Board Meeting.

**V. Presentations/Reports**

(For information only --- No action to be taken)

- Superintendent
- Business Manager
- Student Representative

**VI. Public Comment – Agenda Items (3 min. each / 30 min. max)**

**VII. Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

**Administrative  
Actions**

- A. Move to approve a recommendation from the administration to provide an additional Autism Support classroom at our elementary building. This Consortium-operated program will be a cost savings for the district.
- B. Move to approve a Use of Facilities Request from Gettysburg Youth Soccer Club to use stadium field on Sunday, May 22, 2022 for a league soccer game.

**Budget**

- C. Move to approve ACNB (Adams County National Bank) and PSDLAF/PNC as the depositories for school funds for the 2022-2023 fiscal year. This represents no change from the current year.

**Personnel**

- D. Move to approve a voluntary, one-year temporary, reassignment for Leann Hazlett from Kindergarten to Elementary Intervention Specialist for the 2022-2023 school year.
- E. Move to approve a voluntary, one-year temporary, reassignment for Justina Chamberlin from Kindergarten to Elementary Intervention Specialist for the 2022-2023 school year.

- F. Move to approve a voluntary, one-year temporary, reassignment for Katherine Gebert from Elementary Second Grade to Middle School Intervention Specialist for the 2022-2023 school year.
- G. Move to approve a reassignment for Kelley Estes from District Secretary / Receptionist to Elementary Secretary effective May 10, 2022.
- H. Move to approve a reassignment for Barbara Hoffacker from Secretary to Data Systems Coordinator / District Receptionist effective May 10, 2022.

**VIII. Other Action Items:**

**IX. Other Discussion Items:**  
(No action to be taken)

**X. Public Comment – (3 min. each / 30 min. max)**

**XI. Adjournment**

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**Informational items:**

- A. Next Board Meeting dates:  
  
The Board will meet for a regular board meeting on May 23, 2022 at 7:00 p.m. in the District Board Room.
- B. The Board will meet for a Work Session for the 2022-2023 budget immediately following tonight's board meeting.
- C. The Board met for Executive Sessions for personnel and legal matters on April 27, May 2, and May 4, 2022.

The Fairfield Area School Board met on Monday evening, April 25, 2022 at 7:00 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance: Mrs. Jennifer Holz presiding, Mr. Jack Liller, Mrs. Kelly Christiano, Mrs. Lauren Clark, Mr. Matthew DeGennaro, Mrs. Lashay Kalathas, Mrs. Candace Ferguson-Miller and Mr. Ted Sayres, Jr. Also present were Mr. Thomas Haupt, Superintendent; Mr. Tim Stanton, Business Manager; Mr. Kaleb Crawford, Coordinator of Tech Services, Mr. Brian McDowell, High School Principal; Ms. Colleen Rebert, Elementary Principal; Mr. Daniel Watkins, Special Ed Supervisor; Mr. William Mooney, Buildings and Grounds Supervisor; Mr. Andrew Kuhn, Athletic Director; and Ms. Strosnider, Student Representative.

### **Minutes**

A motion was made by Lauren Clark to approve the minutes of the April 11, 2022 board meeting and was seconded by Matthew DeGennaro. Motion carried (8-0).

### **Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

<https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSIPPBEbCvcT-62mW2sY>

- Superintendent
- Business Manager – Budget / Cafeteria
- Principals
- Special Education Supervisor
- Athletic Director
- Building & Grounds Supervisor
- Technology Coordinator
- Student Representatives

**Public Comment** - Agenda Items - None

### **Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

A motion was made by Lashay Kalathas to approve the consent agenda, items A thru V, and was seconded by Kelly Christiano. Motion carried (8-0).

**Administrative  
Action**

- A. Adopted the PSBA Principles for Governance and Leadership.

**Budget**

- B. Approved the general fund bill list for \$488,902.77 from March 23, 2022 through April 20, 2022.
- C. Approved the food service fund bill list for \$22,790.85 from March 23, 2022 through April 20, 2022.
- D. Approved the journal entries, budget adjustments and bank reconciliations as presented.
- E. Approved a 3-year agreement with G-Force Security Solutions, LLC for a daily Safety and Security Coordinator plus additional security services for school years 2022-2023, 2023-2024 and 2024-2025 effective July 1, 2022 through June 15, 2025.

**Personnel**

- F. Approved a job description for the Ass't to the Superintendent for Curriculum, Special Education and Student Services.
- G. Approved the full-time employment of Sonja L. Brunner as the Ass't to the Superintendent for Curriculum, Special Education and Student Services with benefits per the Ass't to the Superintendent's Contract effective June 1, 2022 through June 1, 2026.
- H. Approved a job description for Business Office Secretary / Transportation Coordinator.
- I. Approved a job description for Curriculum, Special Education & Student Services Secretary.
- J. Approved a job description for Data Systems Coordinator / District Receptionist.
- K. Approved a job description for Elementary School Secretary.
- L. Approved a job description for Middle School Secretary.
- M. Approved a job description for High School Secretary.
- N. Approved a job description for Executive Assistant to the Superintendent / Human Resources.

- O. Approved a job description for Payroll Coordinator.
- P. Approved a job description for HS Guidance / Athletics Secretary.
- Q. Approved a request for Intermittent Family Medical Leave (FMLA) from employee #199 beginning March 21, 2022 through June 7, 2022.
- R. Approved a request for Family Medical Leave (FMLA) from employee #003026 beginning April 7, 2022 through April 22, 2022.
- S. Accepted a resignation from Charlene Keilholtz, Elementary cafeteria worker, effective April 13, 2022.
- T. Appointed Tim A. Stanton, Business Manager, as the Right to Know Officer for the Fairfield Area School District effective April 12, 2022.
- U. Approved the addition of Carrie Wren, LPN, to the Support Staff Substitute List as a health room nurse only.
- V. Approved an agreement with the Office of Vocational Rehabilitation (OVR) for temporary employment of a FASD student in the buildings & grounds department. This position will be 4 hours per day paid at minimum wage through the month of May. OVR will fully reimburse the District for hours worked.

### **Other Action Items**

- A. New Board Candidate Elected -

The Board held new Board member interviews. Lisa Sturges was present and expressed interest in the appointed two-year term of Board member. The Board interviewed her with the following questions asked: Why are you seeking this position? Do you have prior leadership or Board experience? What is the best way to deal with differences on the Board? What major issues are facing education? After answering these questions, Matthew DeGennaro made a motion to appoint Lisa Sturges to the Board of Directors of the Fairfield Area School District beginning April 26, 2022 through December 2023. Lashay Kalathas seconded motion. Motion carried (8-0)

**Public Comment - None**

**Adjournment**

All were in favor following a motion by Mr. Matthew DeGennaro and a second by Mr. Ted Sayres, Jr. to adjourn the meeting at 7:31 p.m.

Respectfully Submitted:

Mrs. Jennifer Holz  
Board President

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Mr. Tim Stanton  
Board Recording Secretary

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